

**MINUTES**  
7:00 P.M., JAN 16, 2019  
Board of Trustees Meeting  
Tri-Township Water District (TTWD)  
180 State RT 160, Trenton, IL 62293

- 1. Call to Order.** The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 P. M.
- 2. Roll Call.**

Trustees Present: John Barr, Cliff Behrmann, Maurice Diekemper, Penny Zimmerman, Sally Ferguson, and Michael Thornton with one vacant seat.

Trustees Absent: NONE

District Personnel Present: Chris Horstmann, Jim Brown

District Personnel Absent: Don Johannes, Brent Maschhoff

- 1. Introduction of Guests.** NONE
- 2. Presentation of Minutes of Last Meeting.**

Motion made to approve by Michael Thornton and Seconded by Sally Ferguson. Approved by attending board.

- 3. Treasurer's Report.**

**1. Account Balances.**

Beginning May of 2019, \$1,700 will be transferred to Depreciation and Maintenance as a result of Phase IV.

**2. Presentation of Bills.**

**Bills over \$500.00**

Onsolve (Code Red Annual Fee)	\$ 750.00
Tri-Ford (New Truck Tires)	\$ 1,092.15
Schulte Supply (New Meters)	\$ 1,158.30
Certop Inc.	\$ 922.60
SCI Engineering, Inc	\$ 3,425.00
Teklab, Inc (on New Year's Eve)	\$ 540.00
Foppe Insurance (Public Official Renewal)	\$ 3,059.00
Foppe Insurance	\$11,526.55
Julie, Inc.	\$ 878.99

Motion made to approve by Sally Ferguson. Motion seconded by Penny Zimmerman. Approved by attending board members per the correction of the new invoice from Certop totaling \$224.42 to be paid out of Depreciation and Maintenance.

**c. Approval of Order of Disbursements.**

Onsolve (Code Red Annual Fee)	\$ 750.00
Tri-Ford (New Truck Tires)	\$ 1,092.15
Schulte Supply (New Meters)	\$ 1,158.30
Certop Inc.	<del>\$ 922.60</del>
	\$ 224.42
SCI Engineering, Inc	\$ 3,425.00
Teklab, Inc (on New Year's Eve)	\$ 540.00
Foppe Insurance (Public Official Renewal)	\$ 3,059.00
Foppe Insurance	\$11,526.55
Julie, Inc.	\$ 878.99

Motion made to approve by Sally Ferguson. Motion Seconded by Penny Zimmerman. Unanimously approved by attending board members.

**4. Budget.**

Motion made to approve by Maurice Diekemper. Motion Seconded by John Barr. Unanimously approved by attending board members.

**5. Payment Order #19-268**

Motion made to approve by Cliff Behrmann. Motion seconded by Maurice Diekemper. Unanimously approved by attending board.

**6. Current Business:**

**a. Accountant's Report.**

1. Summary of Cash & Reserve Accounts.
2. Intergovernmental Contract with City of Highland, SLM, & TTWD. Highland still needs to be signed. Need Page 1 and the letter dated Aug 24, 2017 from SLM.
  - To be continued in February.

**b. Engineering Report.**

1. Has all the required material for Phase IV Loan been sent to Abby Bacon, USDA? How is USDA affected by the Government Shutdown?

2. Phase IV Engineering report has been sent to Tony, the State Engineer in Champaign, IL.
3. Phase IV Bid Opening Wednesday, January 16, 2019 at 2:00pm.  
Federal Funding requires apparent low bidder to be selected. Apparent low bidder for Contract A is C and S Companies.
  - There were five total bidders including Korte & Luitjohan, Haier Plumbing & Heating, Gelly, and Mideastern Plumbing and Heating.Apparent low bidder for Contract B is Caldwell.
  - Phoenix Fabricators and Erectors was the only other bid on Contract B.One bidder put up a cashier's check to be held until contract is awarded by USDA, then check will be returned if C & S is awarded the bid.
4. Order Confirmation for Phase IV Bids in the Belleville News Democrat.

**c. Attorney's Report.**

1. Intergovernmental Agreement with Village of Aviston and Trenton.
2. Letter to Lawyer for City of Trenton, regarding their running a water line for Korte Industrial Park - a 10 lot Parcel.
3. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. sent a letter to the Attorney for City of Trenton with a proposal for resolution of the current dispute.
4. All the required material for Phase IV Loan has been sent to Abby Bacon, USDA until money has been received for Phase IV.
5. Signing of new SLM agreement is awaiting Abby Bacon, USDA, signature.

**d. Operator's Report.**

1. Water loss/gain report.
2. Cross Connection Survey.
3. Wolf House Operating Permit No.0389-FY 2019 Modifications.
4. Leak at 160 & Highland RD
5. Revised Certop Invoice for \$224.42.

**e. Office Staff Report.**

1. Consumption report.
2. Customers using over 50,000 consumption report.
3. Zero Users Report.
4. Total number of ACH Customers for January 2019 is 440. January's ACH Deposit was \$23,223.15 on January 15, 2019.
5. December's Credit Card Processing Statement from Paystar shows TTWD received \$3,919.89 in payments.
6. Has all the required material for Phase IV Loan been sent to Abby Bacon, USDA?

**7. Old Business. NONE**

## **8. New Business.**

- a. Comparison of charges since water rate increase on Feb 15, 2017.
- b. Chris Hess, Illinois Solar, has started the process.
  - Cliff Behrman to contact Hess to see when project will begin.
- c. Passing of Ordinance No. 10-39-Rate Increase.  
Motion made by Sally Ferguson to approve the passing of Ordinance No. 10-39-Rate Increase and Seconded by Michael Thornton.

### **Roll Call Vote**

<b>Sally Ferguson</b>	<b>YES</b>
<b>Michael Thornton</b>	<b>YES</b>
<b>John Barr</b>	<b>YES</b>
<b>Cliff Behrman</b>	<b>YES</b>
<b>Maurice Diekemper</b>	<b>YES</b>
<b>Penny Zimmerman</b>	<b>YES</b>

On billing cards make note that as of May 2019 water rate will be increased. Tap on fee increases 10%. (\$3,500 to \$3,850).

- d. Purchase of additional land for Solar Panels at Buckeye Pump Station
- e. Trestle/Timberline Watermain reimbursement from 3 customers received.
  - Fourth customer paid his portion the day after the board meeting.
- f. IRWA Annual Meeting Notice and Scholarship Program Application- Deadline for application February 1, 2019.

Motion to adjourn made by Sally Ferguson.  
Meeting adjourned at 8:10 PM.

The next meeting will be held Wednesday, February 20, 2019 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton, IL 62293.

Minutes taken by: Office Personnel