

MINUTES

7:00 P.M., Wednesday, April 26, 2017

Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

1. The monthly meeting was called to order 7:00 PM at the TTWD office.

Trustees present: John Barr, Robert Buehne, Maurice Diekemper, and Michael Thornton,

Trustees absent: Sally Ferguson, Cliff Behrman and Penny Pinkstaff.

District personnel attending: Chris Horstmann and Jim Brown

1. Introduction of guests:

- Don Dowd regarding Debit and Credit card payments.

Discussed and agreed that a note/broadcast needs to be sent to our customers determining interest level for the use of debit and credit cards.

- Joe Wasser, Craig Wasser, Travis Tracy and Butch Wyatt regarding getting water on Timberline Rd, Highland IL.

Discussion on the location, the potential major cost of the railroad crossing, etc. Jim Brown will prepare and engineer estimate using a 6" line. Easements will be required. See Google Earth photo attached.

2. Presentation of minutes.

Minutes of the [Board Meeting on March 29, 2017](#) were reviewed by board members.

Motion to approve minutes presented by John Barr seconded by Michael Thornton. Unanimously approved.

3. Treasurer's report: Robert Buehne

- a. **Account Balances.** See attached Account Balances.

- b. **Presentation of bills:**

Monthly Bills over \$500.00

○ USA Blue Book	\$ 575.78
○ Schulte Supply, Inc	\$ 571.22
○ USDA (Auto-Debit)	\$247,821.00
○ Tri-Ford (New Truck)	\$ 26,803.00

Motion to approve by Maurice Diekemper.
Seconded by Michael Thornton. Approved by all.

c. Approval of order of Disbursements:

Monthly Bills over \$500.00

○ USA Blue Book	\$ 575.78
○ Schulte Supply, Inc	\$ 571.22
○ USDA (Auto-Debit)	\$247,821.00
○ Tri-Ford (New Truck)	\$ 26,803.00

Motion to approve by Maurice Diekemper.
Seconded Michael Thornton. Approved by all.

d. Budget:

Reviewed Budget

Motion to approve by John Barr.
Seconded by Michael Thornton. Unanimously approved.

e. Payment Order #17-246

Motion to approve made by Michael Thornton.
Seconded by Maurice Diekemper. Unanimously approved.

f. Accountant's report: -

- Summary of Cash & Reserve Accounts. See attached.

4. Current Business:

a. Engineer's report – None

1. Concerning service to Aviston and other developments in Tri-Township Water District.
 - ii. Motion made for an engineering study to upgrade (Phase IV) which will be conducted by Jim Brown.

Motion was made by Robert Buehne and seconded by Michael Thornton.
Approved by all.

b. Attorney's Report – Don Johannes

1. Intergovernmental Agreement with Village of Aviston.

- b. **Operator's report** – Chris Horstmann
 1. Water loss/gain report.
 2. Remove remaining material from Summerfield tank site.
 3. United States Environmental Protection Agency regarding small PWS Registration for the Fourth Unregulated Contaminant Monitoring Rule.
 4. Meter needs replaced but landscaping build over it per Tom. 13918 St. Rose Rd. See pic. They show up as a non-user.

 5. Annual Drinking Water Quality Report.

 6. Lab Quotes.
 - Partial participation with EPA for \$1,400.80.
 - Coliforming with PDC for \$828.00.

 7. Tank Inspection Quotes.
 - Pittsburg \$2,800.00
 - Midco \$2,499.00
 - TIC \$3,900.00

Motion made by Robert Buehne and seconded by Michael Thornton to accept the bid made by Midco.

 8. Flowers planted around meter that needs replace.
 9. 74 Manual Reads on Meters.
 10. Water Tap Materials Bids.
 - Schulte Supply \$2,599.09
 - IMCO Utility Supply \$3,504.75
 - Midwest Municipal Supply – didn't submit

Motion made by Maurice Diekemper and seconded by Michael Thornton to accept Schulte Supply's Bid. John Barr abstained.

- d. **Office staff report:** -
 1. Consumption report.
 2. Customers using over 50,000 consumption report.
 3. Zero Users report.
 4. Total number of ACH Customers for April 2017 is 400. April's ACH Deposit was \$20,482.73 on April 17, 2017.

e. Old Business:

1. Application for Area/Bulk Variance and Special Use Permit – American Tower, Inc.
 - No new update of this subject.

f. New business:

1. Purchase new truck through Central Management Service, State of Illinois. **Truck will be in the week of 24 – 28 April, 2017 per Jake at Tri-Ford.**
 - Do transfer of funds and make out the check Thursday. John Barr will pick truck up on Saturday, April 29, 2017.
 - Have Tri-Ford fax title information to Foppe Insurance.
2. Comparison of charges since water rate increase on Feb 15, 2017. See attached chart.
3. United Systems is raising the Hardware Basic Service Agreement from a yearly fee of \$1,385 to a monthly fee of \$450 when the current contract runs out on Feb 28, 2018.
4. Customers are very interested in Credit, Debit Card payments.
5. Report on meeting with Aviston.
6. Office Raises. Yes
7. Parking Blocks and sealing of parking lot.
8. USDA – Statement of Budget, Income and Equity needed. Audit time.
9. Foppe Visual Communication. Signs for Truck.
 - Chose Blue lettering on white graphic.

Motion to adjourn by Robert Buehne and seconded by Maurice Diekemper.
All approved.

Meeting adjourned at 9:00 PM.

The next regular meeting will be held Wednesday, May 31, 2017 at 7:00 PM at the TTWD office 180 State Rt 160, Trenton IL 62293.

Nancy Sadler on vacation May 25 – June 5, 2017

Minutes taken by: Maurice Diekemper.

GUESTS

NAME

ADDRESS

PHONE

