

MINUTES
7:00 P.M., April 24, 2019
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 State RT 160, Trenton, IL 62293

- 1. Call to Order.** The Tri-Township Water District (TTWD) Board of Trustees Meeting was called to order at 7:00 P. M.
- 2. Roll Call.**

Trustees Present: John Barr, Maurice Diekemper, Penny Zimmerman, Michael Thornton and Roddy Riggs.

Trustees Absent: Cliff Behrmann, Sally Ferguson

District Personnel Present: Chris Horstmann and Don Johannes
District Personnel Absent: Jim Brown, Brent Maschhoff

- 1. Introduction of Guests. Chris Hess**
 - a.** Discussion of progress of Wolf House Solar Panels.

Agreement to transfer money from Wolfe House project to office location to begin Construction set for Monday April 29, 2019 weather permitting with construction to last three to four days. Remaining balance owed for office location is \$4,891.00.
 - b.** Prevailing Wage Compliance requirements per State Statute have been approved.
 - c.** Buckeye/Arkansas Road Booster Pump Solar Panels & Land acquisition.

Chris Hess will prepare drawings for solar panels at Buckeye.
 - d.** Office Solar Panel approval.

1. Presentation of Minutes of Last Meeting.

Motion made to approve by Maurice Diekemper and seconded by Michael Thornton. Approved by attending board.

2. Treasurer's Report.

1. Account Balances.

- Maurice Diekemper will confirm the accounts and the total balance required per year for Phase IV. An asset account will be required as well as a second account requiring roughly \$90,000 annually. (7,500 monthly)

2. Presentation of Bills.

Bills over \$500.00

Schulte Supply (new meters)	\$1,158.30
USDA (Auto-debit on May 1)	\$253,642.50
Schulte Supply (new meters)	\$1,158.30
Sandberg Phoenix & Von Gontard P.C.	\$2,200.93
EvoQua (<i>Link2Site Service</i>)	\$ 552.00

Motion made to approve by Penny Zimmerman. Motion seconded by Michael Thornton. Approved by attending board.

c. Approval of Order of Disbursements.

Schulte Supply (new meters)	\$1,158.30
USDA (Auto-debit on May 1)	\$253,642.50
Schulte Supply (new meters)	\$1,158.30
Sandberg Phoenix & Von Gontard P.C.	\$2,200.93
EvoQua (<i>Link2Site Service</i>)	\$ 552.00

Motion made to approve by Maurice Diekemper. Motion Seconded by John Barr. Unanimously approved by attending board members.

3. Budget.

Motion made to approve by Maurice Diekemper. Motion Seconded by Penny Zimmerman. Unanimously approved by attending board members.

5. Payment Order #19-271

Motion made to approve by Maurice Diekemper. Motion seconded by John Barr. Unanimously approved by attending board.

6. Current Business:

a. Accountant's Report.

1. Summary of Cash & Reserve Accounts.

2. Intergovernmental Contract with City of Highland, SLM, & TTWD. Highland still needs to sign. Need Page 1 and the letter dated Aug 24, 2017 from SLM.

Motion was made by Michael Thornton and seconded by John Barr. Approved by all.

b. Engineering Report.

1. All the required material for Phase IV Loan has been sent to Abby Bacon, USDA, RD.

2. Phase IV Engineering report has been sent to Tony, the State Engineer in Champaign, IL.

c. Attorney's Report.

1. Intergovernmental Agreement with Village of Aviston and Trenton.
2. All the required material for Phase IV Loan has been sent to Abby Bacon, USDA until the money has been received.
3. Signing of new SLM agreement. Awaiting Abby Bacon, USDA, signature.
 - a. On Feb 14, 2019 Abby sent the SLM agreement to the USDA lawyers for review along with the Right-of-Way docket and other closing information.

Motion was made by Maurice Diekemper and seconded by John Barr to approve the Purchase Contract of SLM to Rural Development. Approved by attending board.

4. Ordinance to amend the rates for Municipalities at the April 24, 2019 Board Meeting.

December 4, 2013 was the most recent amendment prior, Ordinance #19-39.

Water billing to Villages including Pierron and St. Jacob to increase .25 per 1,000 gallons.

Motion was made by Penny Zimmerman and seconded by Michael Thornton to approve the ordinance amending the water rates for Municipalities, Ordinance #19-40. Approved by attending board.

5. Annexation by Aviston for the A&H Robert Middike Trust property.

Waterline on Russland road requires two Easements from the Robert Thole Estate and Ann Schroeder.

6. New Highland/Pierron Fire Department Building. Highland Fire Department to pay Tap on Fee.
7. Complaint for Declaratory Judgment and Injunctive Relief against Defendant, City of Trenton, Illinois.
8. Adoption of AN ORDINANCE AUTHORIZING AND PROVIDING FOR AN ISSUE OF UP TO \$1,800,000 WATERWORKS SYSTEM REVENUE BONDS OF THE TRI-TOWNSHIP WATER DISTRICT, MADISON, ST. CLAIR, BOND AND CLINTON COUNTIES, ILLINOIS, FOR THE PURPOSE OF PAYING A PART OF THE COST OF ACQUIRING, CONSTRUCTING, INSTALLING AND OPERATING WATERWORKS FACILITIES IN SUCH DISTRICT, PROVIDING FOR THE PAYMENT, SALE AND DELIVERY OF SUCH BONDS, AND MAKING CERTAIN COVENANTS IN PROVIDING FOR THE OPERATION OF THE WATERWORKS SYSTEM OF THE DISTRICT AND THE COLLECTION, SEGREGATION AND DISTRIBUTION OF THE REVENUES TO BE DERIVED FROM THE OPERATION THEREOF.

Motion made by Penny Zimmerman and seconded by Michael Thornton to approve ordinance #19-41.

Roll Call Vote:

Penny Zimmerman	YES
Michael Thornton	YES
John Barr	YES
Maurice Diekemper	YES
Roddy Riggs	YES
Cliff Behrmann	ABSENT
Sally Ferguson	ABSENT

9. Adoption of A Resolution of the Board of Trustees of the Tri-Township Water District, Madison, St. Clair, Bond and Clinton Counties, Illinois Authorizing and Providing for the Incurrence of indebtedness for the Purpose of Providing a Portion of the Costs of Acquiring, Constructing, Enlarging, Improving and/or Extending its Facility to Serve an Area Lawfully Within its Jurisdiction to Serve.

Motion made by Michael Thornton and seconded by Penny Zimmerman to approve the Loan Resolution.

Roll Call Vote:

Michael Thornton	YES
Penny Zimmerman	YES
John Barr	YES
Maurice Diekemper	YES
Roddy Riggs	YES
Cliff Behrmann	ABSENT
Sally Ferguson	ABSENT

10. Phase IV Attorney Report needed for closing.

11. Letter to Trenton City Clerk and Enclosed Complaint Mailed 4-12-2019.

d. Operator's Report.

1. Water loss/gain report - NONE
2. Cross Connection Survey – notification was put on billing cards to go to website to fill out the survey. Also handing out in office as people are paying their water bills.

27% of the Cross Connection Surveys have been returned.

3. Approval of Certop's Contract Agreement dated May 1, 2019 - April 30, 2022.

First year Contracted Services will Increase to \$6, 552.

Second year Contracted Services will Increase to \$6, 727.

Third year Contracted Services will Increase to \$6,894.
Contract includes up to 22 free taps over period of contract.
Hourly Rate increase for taps will increase to \$50.

4. 2019 Consumer Confidence Report due.

Chris will complete and send report to Pierron and St. Jacob as well as post it to the ILCCR website.

5. IEPA Lab Participation Notice & Invoice

Motion was made by Michael Thornton and seconded by Penny Zimmerman to approve Certop Contract. Approved by all attending Board members.

e. Office Staff Report.

1. Consumption report. **None**
2. Customers using over 50,000 consumption report. **None**
3. Zero Users report. (57 Total)
4. Total number of ACH Customers for April 2019 is 444. April's ACH Deposit was \$22,122.68 on April 15, 2019.
5. March's Credit Card Processing Statement from Paystar shows TTWD received 69 transactions totaling \$4,605.69 in payments.
6. All the required material for Phase IV Loan been sent to Abby Bacon, USDA until the money is received.

7. Old Business.

1. Proposal for Resolution to City of Trenton. Sandberg Phoenix & Von Gontard P.C. letter to Attorney for City of Trenton with a proposal for resolution of the current dispute. They choose to continue into district
2. Email stating the City of Trenton will continue with their plans to expand their water lines into the Korte Luitjohan project which is in TTWD district lines. Letter received by Don Johannes confirming the decision.
3. Letter to Lawyer for City of Trenton, regarding their running a water line for Korte Industrial Park – a 10 lot parcel.

8. New Business.

- a. Comparison of charges since water rate increase on Feb 15, 2017.
- b. Notification was put on billing cards concerning new website and Ordinance 10-39 - Rate Increase effective May 1, 2019.
- c. Annexation by Aviston for the A&H Robert Middike Trust property.
- d. New Budget required by USDA.

Motion made by Penny Zimmerman and seconded by Michael Thornton to approve USDA budget. Approved by attending board.

- e. Irby Water Solutions, Shelbyville, IL would like to go over their meters, etc. with TTWD Board of Trustees.

John Barr will invite Andrew Smith to May's meeting to share his presentation regarding Low IQ meters.

- f. Election of Officers.

Motion made by Michael Thornton and seconded by Penny Zimmerman for officer positions to remain the same. Approved by attending board.

- g. Board Members pay increase from \$600 to \$900 per year.

Board Members Pay increase will be prorated as of May 1, 2019.

Motion to adjourn made by Penny Zimmerman and seconded by Michael Thornton. Meeting adjourned at 8:55 P.M.

The next meeting will be held Wednesday, May 22, 2019 at 7:00 PM at the TTWD Office 180 State Rt. 160, Trenton IL 62293.

Executive Session:

- a. Annual Pay Raises and Benefits for employees.

Motion made by Maurice Diekemper and seconded by Penny Zimmerman calling the Executive Session to order at 9:02 P.M.

Motion made by Maurice Diekemper and seconded by Roddy Riggs to adjourn Executive Session at 9:17.

Minutes taken by: Office Personnel