

**MINUTES**  
**June 26, 2024, 7:00 PM**  
**Board of Trustees Meeting**  
**Tri-Township Water District (TTWD)**  
**180 IL-160, Trenton, IL 62293**

1. **Call to Order** - The Tri-Township Water District (TTWD) Board of Trustees Meeting called to order at 7:00 PM.

2. **Roll Call**

Trustees Present: Charlie Becherer, Cliff Behrmann, Nate Janini, Tony Miles, Michael Thornton, Penny Zimmerman

Trustees Absent: Bryan Albers

District Personnel Present: Chris Horstmann

District Personnel Absent: John Gilbert, Matt Tosh, Kevin Tepen

3. **Introduction of Guests – Barry Sieron - Absent**

4. **Presentation of Minutes of Last Meeting**

Cliff Behrmann made the motion to approve minutes, and the motion was seconded by Charlie Becherer. Unanimously approved by attending board.

5. **Treasurer's Report**

- a. **Account Balances**

- b. **Presentation of Bills**

**Bills over \$500.00**

AMR Services – Forklift repairs	\$ 641.90
C.J. Schlosser & Company, LLC – Quarterly financial reports	\$1,200.00
Illinois Rural Water Association – Annual dues	\$ 520.20
Schulte Supply – Meters	\$3,024.00

Penny Zimmerman made the motion to approve, and motion was seconded by Tony Miles. Unanimously approved by attending board.

**c. Approval of order of Disbursements:**

**Monthly bills over \$500.00**

AMR Services – Forklift repairs	\$ 641.90
C. J. Schlosser & Company, LLC – Quarterly financial reports	\$1,200.00
Illinois Rural Water Association – Annual dues	\$ 520.20
Schulte Supply – Meters	\$3,024.00

Motion made to approve order of disbursements by Michael Thornton. Motion seconded by Penny Zimmerman and unanimously approved by attending board.

**d. Payment Order #24-333**

Motion made to approve payment order #24-333 by Cliff Behrmann. Motion seconded by Tonny Miles and unanimously approved by attending board.

**e. Budget**

**6. Current Business**

**a. Accountant's Report**

1. Summary of Cash and Reserve Accounts
2. Annual audit – July 2, 2024

**b. Engineering Report**

1. 22-068 – Arkansas/Buckeye BPS Improvements
  - Contract A – Contractor's Pay Estimate #1 – FINAL to Engineered Solutions Midwest, Inc. in the amount of \$40,707.00.
  - Construction Engineering Bill #1 Contract (A) to Brown & Roberts, Inc. in the amount of \$4,275.64

Motion made by Michael Thornton to approve Contract (A) FINAL payment to Engineered Solutions Midwest, Inc. in the amount of \$40,707.00, and Contract (A) Construction Engineering Bill #1 to Brown & Roberts, Inc. in the amount of \$4,275.64. Motion seconded by Tony Miles and unanimously approved by the attending board.

**c. Attorney's Report – Nothing Currently**

**d. Operator's Report**

1. Water Loss/Gain Report
2. THM Quarterly Report
3. Consumer Confidence Report from SLM Water Commission
4. Consumer Confidence Report from Certop

**e. Office Staff Report**

1. Consumption Report
2. Customers using over 50,000 consumption report.
3. Zero User Report
4. Total number of ACH customers for June 2024 was 599. June's ACH deposit was \$41,839.23 on June 17, 2024.
5. May's credit card processing statement from Paystar shows TTWD received 110 transactions totaling \$9,244.17 in payments.

**7. Old Business**

**8. New Business**

1. Comparison of SLM and Certop readings
2. Safety equipment bids

Motion made by Michael Thornton to approve United Rentals as apparent low bidder.  
Motion seconded by Cliff Behrmann.

The next meeting is Wednesday, July 17, 2024, at 7:00 PM at the TTWD Office  
180 IL-160, Trenton, IL 62293.

Motion to adjourn made by Penny Zimmerman.  
Meeting adjourned at 7:22 PM.  
Minutes taken by: Penny Zimmerman.