

**MINUTES**  
**December 18, 2024, 6:00 PM**  
**Board of Trustees Meeting**  
**Tri-Township Water District (TTWD)**  
**180 IL-160, Trenton, IL 62293**

1. **Call to Order** - The Tri-Township Water District (TTWD) Board of Trustees Meeting called to order at 6:00 PM.

2. **Roll Call**

Trustees Present: Bryan Albers, Charlie Becherer, Nate Janini, Tony Miles, Penny Zimmerman

Trustees Absent: Cliff Behrmann, Michael Thornton

District Personnel Present:

District Personnel Absent: John Gilbert, Chris Horstmann, Kevin Tepen, Matt Tosh

3. **Introduction of Guest(s)**

4. **Presentation of Minutes of Last Meeting**

Penny Zimmerman made the motion to approve minutes. Motion seconded by Bryan Albers and unanimously approved by the attending board.

5. **Treasurer's Report**

a. **Account Balances**

b. **Presentation of Bills**

**Bills over \$500.00**

C.J. Schlosser & Company, L.L.C. CPA – Contracted services	\$ 1,200.00
Markus Excavating – Fill and cover waterline	\$ 1,981.50
Schulte Supply – Meter replacement project Phase IV funding	\$129,287.66

Bryan Albers made the motion to approve bills over \$500.00. Motion seconded by Tony Miles and unanimously approved by the attending board.

**c. Approval of order of Disbursements:**

**Monthly bills over \$500.00**

C.J Schlosser & Company, L.L.C. CPA – Contracted services	\$ 1,200.00
Markus Excavating – Fill and cover waterline	\$ 1,981.50
Schulte Supply – Meter replacement project Phase IV funding	\$129,287.66

Motion made to approve order of disbursements by Penny Zimmerman. Motion seconded by Charlie Becherer and unanimously approved by the attending board.

**d. Payment Order #24-339**

Motion made to approve payment order #24-339 by Penny Zimmerman. Motion seconded by Charlie Becherer and unanimously approved by the attending board.

**e. Budget**

**6. Current Business**

**a. Accountant's Report**

1. Summary of Cash and Reserve Accounts
2. USDA Statement of Budget, Income and Equity Q2 - Correction

**b. Engineering Report – Nothing currently**

**c. Attorney's Report – Nothing Currently**

**d. Operator's Report**

1. Water Loss/Gain Report

**e. Office Staff Report**

1. Consumption Report unavailable
2. Customers use over 50,000 Consumption Reports unavailable.
3. Zero User Report unavailable

4. Total number of ACH customers for December 2024 was 609. December's ACH deposit was \$52,523.10 on December 16, 2024.
5. November's credit card processing statement from Paystar shows TTWD received 90 transactions totaling \$8,212.60 in payments.

## **7. Old Business**

## **8. New Business**

1. Comparison of SLM and Certop readings

The next meeting is Wednesday, January 29, 2025, at 7:00 PM at the TTWD Office 180 IL-160, Trenton, IL 62293.

Motion to adjourn made by Penny Zimmerman.

Meeting adjourned at 6:07 PM.

Minutes taken by: Penny Zimmerman