

MINUTES
April 30, 2025, 7:00 PM
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 IL-160, Trenton, IL 62293

1. Call to Order - The Tri-Township Water District (TTWD) Board of Trustees Meeting called to order at 7:00 PM.

2. Roll Call

Trustees Present: Bryan Albers, Cliff Behrmann, Nate Janini, Tony Miles, Michael Thornton, Penny Zimmerman

Trustees Absent: Charlie Becherer

District Personnel Present: Chris Horstmann

District Personnel Absent: John Gilbert, Kevin Tepen, Matt Tosh

3. Introduction of Guest(s)

4. Presentation of Minutes of Last Meeting

Michael Thornton made the motion to approve minutes. Tony Miles seconded the motion. Unanimously approved by the attending board.

5. Treasurer's Report

a. Account Balances

b. Presentation of Bills

Monthly bills above \$500.00

Brefeld Gas Company, Inc.	\$ 782.46
Certop	\$1,560.00
Faust Automotive & Tire – Towing, repair & labor for truck	\$ 631.60
Staples – Lexmark toner cartridge	\$ 564.99

Penny Zimmerman made the motion to approve monthly bills above \$500.00. Michael Thornton seconded the motion. Unanimously approved by the attending board.

c. Approval of order of Disbursements:

Monthly bills above \$500.00

Brefeld Gas Company, Inc.	\$ 782.46
Certop	\$1,560.00
Faust Automotive & Tire – Towing, repair & labor for truck	\$ 631.60
Staples – Lexmark toner cartridge	\$ 564.99

Penny Zimmerman made the motion to approve the order of disbursements. Michael Thornton seconded the motion. Unanimously approved by the attending board.

d. Payment Order #25-343

Motion made to approve payment order #25-343 by Penny Zimmerman. The motion was seconded by Cliff Behrmann and unanimously approved by the attending board.

e. Budget

6. Current Business

a. Accountant's Report

1. Summary of Cash and Reserve Accounts

b. Engineering Report

1. Water Storage Standpipe Rehabilitations #22-237 - Draft IEPA Project Plan
2. Rose Road/Cedar Road Watermain Relocation #25-029
 - IEPA – Application for Construction Permit Package approved.
 - Project installation scheduled on or before May 19, 2025.

c. Attorney's Report – Nothing Currently

d. Operator's Report

1. Water Loss/Gain report
2. 2025 Consumer Confidence Report due to office June 16, 2025
 - New requirements for 2024 reporting.
3. The fence and weeds at Wolf House BPS
 - Push back the wire fence and mow the weeds six feet back.

e. Office Report

1. Consumption Report
2. Customers use over 50,000 Consumption Reports
3. Zero User Report
4. The total number of ACH customers for April 2025 was 628. The April ACH deposit was \$48,202.44 on April 15, 2025.
5. The March credit card processing statement from Paystar indicates TTWD received 147 transactions totaling \$15,614.17 in payments.

7. Old Business – Nothing Currently

8. New Business

1. Comparison of SLM and Certop readings
2. Election of Board Officers and the nomination of Charlie Becherer for another 5-year term.
 - President – Nate Janini
 - Vice President – Cliff Behrmann
 - Secretary – Michael Thornton
 - Treasurer – Bryan Albers
 - Trustees – Charlie Becherer, Tony Miles, Penny Zimmerman

Roll Call Vote – Board Officers

	Aye	Naye	Absent
• Bryan Albers	x		
• Charlie Becherer			x
• Cliff Behrmann	x		
• Nate Janini	x		
• Tony Miles	x		
• Michael Thornton	x		
• Penny Zimmerman	x		

The motion was made by Michael Thornton to maintain the current Board of Trustees position. Penny Zimmerman seconded the motion.

Roll Call Vote – Nomination of Charlie Becherer for another 5-year term.

	Aye	Naye	Absent
• Bryan Albers	x		
• Cliff Behrmann	x		
• Nate Janini	x		

- Tony Miles x
- Michael Thornton x
- Penny Zimmerman x

Nate Janini nominated Charlie Becherer for another 5-year term. Michael Thornton seconded the nomination.

3. Certop contract renewal 2025-2027

- The meter change-out project
- Water operators will install one hundred forty-five meters in the next 90 days.

Motion made by Cliff Behrmann to approve Certop's new contract and seconded by Tony Miles. Unanimously approved by the attending board.

The next meeting is Wednesday, May 28, 2025, at 7:00 PM at the TTWD Office 180 IL-160, Trenton, IL 62293.

Motion to adjourn made by Michael Thornton.

Meeting adjourned at 7:35 PM.

Minutes taken by: Penny Zimmerman.