

MINUTES
September 24, 2025, 7:00 PM
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 IL-160, Trenton, IL 62293

1. Call to Order - The Tri-Township Water District (TTWD) Board of Trustees Meeting called to order at 7:00 PM.

2. Roll Call

Trustees Present: Charlie Becherer, Cliff Behrmann, Nate Janini, Michael Thornton, Penny Zimmerman

Trustees Absent: Bryan Albers, Tony Miles

District Personnel Present: Kevin Tepen

District Personnel Absent: John Gilbert, Chris Horstmann, Matt Tosh

3. Introduction of Guests - Kevin Tepen - C. J. Schlosser & Company LLC

4. Presentation of Minutes of Last Meeting

Michael Thornton made the motion to approve minutes. The motion was seconded by Cliff Behrmann and unanimously approved by the attending board.

5. Treasurer's Report

a. Account Balances

b. Presentation of Bills

Monthly bills above \$500.00

C.J. Schlosser & Company, LLC – Preparation of quarterly financials	\$1,200.00
Schulte Supply – (4) Copper setters – Order approved 1/29/2025	\$ 959.80
Schulte Supply – 4" Neptune water meter	\$6,604.90

Total \$8,764.47

Penny Zimmerman made the motion to approve monthly bills above \$500.00. The motion was seconded by Charlie Becherer and unanimously approved by the attending board.

c. Approval of Order of Disbursements:

Monthly bills above \$500.00

C.J. Schlosser & Company, LLC – Preparation of quarterly financials	\$1,200.00
Schulte Supply – (4) Copper setters – Order approved 01/29/2025	\$ 959.80
Schulte Supply – 4” Neptune water meter	\$6,604.90

Total \$8,764.47

Motion made to approve order of disbursements by Michael Thornton. The motion was seconded by Cliff Behrmann and unanimously approved by the attending board.

d. Payment Order #25-348

Motion made to approve payment order #25-348 by Penny Zimmerman. The motion was seconded by Charlie Becherer and unanimously approved by the attending board.

e. Budget

- Draft an Ordinance increasing the water deposit from \$100.00 to \$200.00 with a beginning date of January 1, 2026.

6. Current Business

a. Accountant’s Report

1. Summary of Cash and Reserve Accounts
2. 2025 Annual Audit Results

b. Engineering Report

1. Water Storage Standpipe Rehabilitations Summerfield L17-7549
 - Grant/Loan application filed by Brown & Roberts
2. Rose Road/Cedar Road Watermain Relocation #25-029
 - The blue marking poles require proper installation near the ditch.

c. Attorney’s Report

- Send the water deposit increase ordinance to John Gilbert for review.
- Place ordinance in October’s agenda under “New Business” for board approval.

d. Operator’s Report

1. Water Loss/Gain report
2. Quarterly TTHM Report
3. Progress on Rose/Cedar Project
 - The blue marking poles require proper installation near the ditch.
4. Progress on meter replacement
 - Certop agreed on April 30, 2025, to install one hundred forty-five meters in ninety days. Certop water operators were scheduled to begin changing out meters on May 1, 2025. The Meter Change Out Report indicates 32 meters have been changed out between May 1, 2025, and September 25, 2025.
5. Update on Waffler Road watermain repair.
 - Leave valves off at Waffler Bridge and keep isolated.
 - Contact the contractor to indicate no further repairs are needed.
6. Progress on installation of 4" Neptune meter for St. Jacob meter vault.
 - Additional parts have been received to complete the project.

e. Office Report

1. Consumption Report – Unavailable
2. Customers use over 50,000 Consumption Reports – Unavailable
3. Zero User Report - Unavailable
4. The total number of ACH customers for September 2025 was 653. The September ACH deposit was \$55,569.32 on September 15, 2025.
5. The August credit card processing statement from Paystar indicates TTWD received 103 transactions totaling \$12,003.50 in payments.

7. Old Business – Nothing Currently

8. New Business

1. Comparison of SLM and Certop readings
2. Charles Becherer for reappointment to the Tri-Township Water District for a 5-year term expiring May 2030.
 - Reappointment approved by the Madison County Board

The next meeting is Wednesday, October 29, 2025, at 7:00 PM at the TTWD Office 180 IL-160, Trenton, IL 62293.

Motion to adjourn made by Penny Zimmerman.

Meeting adjourned at 7:52PM.

Minutes taken by: Penny Zimmerman.