

MINUTES
April 29, 2026, 7:00 PM
Board of Trustees Meeting
Tri-Township Water District (TTWD)
180 IL-160, Trenton, IL 62293

1. **Call to Order** - The Tri-Township Water District (TTWD) Board of Trustees Meeting called to order at 7:00 PM.

2. **Roll Call**

Trustees Present: Bryan Albers, Charlie Becherer, Cliff Behrmann, Nate Janini, Michael Thornton, Penny Zimmerman

Trustees Absent: Tony Miles

District Personnel Present: Chris Horstmann

District Personnel Absent: John Gilbert, Kevin Tepen, Matt Tosh

3. **Introduction of Guest(s)**

4. **Presentation of Minutes of Last Meeting**

Cliff Behrmann made the motion to approve minutes. The motion was seconded by Michael Thornton and unanimously approved by the attending board.

5. **Treasurer's Report**

a. **Account Balances**

b. **Presentation of Bills**

Monthly bills above \$500.00

Cady Aqua Store Inc. – Repairs to the Bellm Tank	\$ 1,004.14
Foppe Insurance – USDA Rural Development Bond Insurance	\$ 2,092.00
Intuit QuickBooks – Annual subscription fee	\$ 1,227.71
Vandevanter Engineering – Link2Site conversion to Xylem	\$ 3,820.00
Village of Pierron – Final Payment	<u>\$ 6,665.00</u>
Total Payments	\$ 14,808.85

USDA Rural Development Loan Payments – May 1, 2026

Loan Number 91-01	\$ 135,100.00
Loan Number 91-03	\$ 23,716.00
Loan Number 91-04	\$ 84,062.50
Loan Number 91-05	\$ 17,867.50
Loan Number 91-06	\$ 58,131.25
Total Payments	\$ 318,877.25

Penny Zimmerman made the motion to approve monthly bills above \$500.00. The motion was seconded by Charlie Becherer.

c. Approval of order of Disbursements:

Monthly bills above \$500.00

Cady Aqua Store Inc. – Repairs to the Bellm Tank	\$ 1,004.14
Foppe Insurance – USDA Rural Development Bond Insurance	\$ 2,092.00
Intuit QuickBooks – Annual subscription fee	\$ 1,227.71
Vandevanter Engineering – Link2Site conversion to Xylem	\$ 3,820.00
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Total Payments	\$ 318,877.25

Motion made to approve order of disbursements by Penny Zimmerman. The motion was seconded by Bryan Albers.

d. Payment Order #26-355

Motion made to approve payment order #26-355 by Michael Thornton. The motion was seconded by Cliff Behrmann.

e. Budget

6. Current Business

a. Accountant’s Report

1. Summary of Cash and Reserve Accounts

b. Engineering Report

1. Water Storage Standpipe Rehabilitations Summerfield #23-237
 - Construction Permit approved by IEPA

c. Attorney's Report – Nothing Currently

d. Operator's Report

1. Water Loss/Gain report
2. IEPA School and Childcare Facility Lead sampling sites – Due 12/31/2026
 - Has the water testing laboratory received notification of the Childcare facility in our district?
 - Certop indicated the lab does not need to be notified.
3. Progress on meter replacement project
 - Thirty-two (32) meters have been changed out
4. IEPA Lead and Copper Testing.
 - Where are we in the process of gathering the required sampling for testing? Have the samples been submitted for testing?
 - Submitting samples week of May 4, 2026
5. Follow-up to the upcoming EPA Risk and Resilience Assessment Plan Certification requirements due 6/30/2026, and the Emergency Response Plan due 12/31/2026.
 - The Emergency Response Plan is complete.
6. IEPA Public Notification Requirement Tier 3
 - Effective immediately all correspondence required by the IEPA will require a “cc” to the office email.
 - A Tier 3 Public notice is required to be issued to customers before July 01, 2026. The public notice should notify all customers of the availability of monitoring results and include contact information for those requesting information.
 - Certop can include this information in the upcoming Consumer Confidence Report. Please note that any detected unregulated contaminant monitoring must be reported in a separate table in the system's Consumer Confidence Report.
 - The annual CCR report is due to the office by 06/19/2026, so we can meet the deadline of July 1, 2026, for customer notification.
7. IEPA Public Notification Requirement Non-Compliance Testing
 - Testing arrived 2 days late at the lab
 - Non-Compliance result information will be added to the Consumer Confidence Report available July 1, 2026.

e. Office Report

1. Consumption Usage Report
2. Top Customers by Consumption Report
3. No Consumption Report
4. The total number of ACH customers for April 2026 was 665. The April ACH deposit was \$49,119.42 on April 20, 2026.
5. The March credit card processing statement from Paystar indicates TTWD received 139 transactions totaling \$12,834.38 in payments.

7. Old Business – Nothing Currently

8. New Business

1. Comparison of SLM and Certop readings
2. Insurance quote information
3. Election of Board Officers – 2026-2027
 - President – Nate Janini
 - Vice President – Cliff Behrmann
 - Secretary – Michael Thornton
 - Treasurer – Bryan Albers
 - Trustees – Charlie Becherer, Tony Miles, Penny Zimmerman

Roll Call Vote – Board Officers

	Aye	Naye	Absent
• Bryan Albers	X		
• Charlie Becherer	X		
• Cliff Behrmann	X		
• Nate Janini	X		
• Tony Miles			X
• Michael Thornton	X		
• Penny Zimmerman	X		

The motion carried to maintain the Board of Trustees in their current positions.

The next meeting is Wednesday, May 27, at 7:00 PM at the TTWD Office
180 IL-160, Trenton, IL 62293.

Motion to adjourn made by Charlie Becherer.

Meeting adjourned at 7:36PM.

Minutes taken by: Penny Zimmerman.