

**MINUTES**  
**March 25, 2026, 7:00 PM**  
**Board of Trustees Meeting**  
**Tri-Township Water District (TTWD)**  
**180 IL-160, Trenton, IL 62293**

1. **Call to Order** - The Tri-Township Water District (TTWD) Board of Trustees Meeting called to order at 7:00 PM.

2. **Roll Call**

Trustees Present: Bryan Albers, Charlie Becherer, Cliff Behrmann, Nate Janini, Tony Miles, Michael Thornton, Penny Zimmerman

Trustees Absent:

District Personnel Present: Chris Horstmann

District Personnel Absent: John Gilbert, Kevin Tepen, Matt Tosh

3. **Introduction of Guest(s)**

4. **Presentation of Minutes of Last Meeting**

Cliff Behrmann made the motion to approve minutes. The motion was seconded by Michael Thornton and unanimously approved by the attending board.

5. **Treasurer's Report**

a. **Account Balances**

b. **Presentation of Bills**

**Monthly bills above \$500.00**

American Solutions for Business – Billing cards	\$ 683.85
Breese Journal – Publishing of Loan Ordinance	\$ 592.20
Brefeld Gas – Propane	\$ 1,197.98
Sandberg Phoenix	\$ 697.35
Village of Pierron – Over Payment	<u>\$ 6,665.00</u>
<b>Total Payments</b>	<b>\$ 9,836.38</b>

Charlie Becherer made the motion to approve monthly bills above \$500.00. The motion was seconded by Penny Zimmerman.

**c. Approval of order of Disbursements:**

**Monthly bills above \$500.00**

American Solutions for Business – Billing cards	\$ 683.85
Breese Journal – Publishing of Loan Ordinance	\$ 592.20
Brefeld Gas – Propane	\$ 1,197.98
Sandberg Phoenix	\$ 697.35
Village of Pierron – Over Payment	<u>\$ 6,665.00</u>
<b>Total Payments</b>	<b>\$ 9,836.38</b>

Motion made to approve order of disbursements by Bryan Albers. The motion was seconded by Michael Thornton.

**d. Payment Order #26-354**

Motion made to approve payment order #26-354 by Penny Zimmerman. The motion was seconded by Tony Miles.

**e. Budget**

**6. Current Business**

**a. Accountant’s Report**

1. Summary of Cash and Reserve Accounts
2. C. J. Schlosser Engagement Letter – Audit 2026

Motion made by Tony Miles to approve C.J. Schlosser & Company L.L.C to conduct the 2026 annual audit. The motion was seconded by Charlie Becherer and unanimously approved by the attending board.

**b. Engineering Report**

1. Water Storage Standpipe Rehabilitations Summerfield #23-237
  - Required loan documents submitted prior to deadline of 03/31/2026.

**c. Attorney’s Report – Nothing Currently**

#### **d. Operator's Report**

1. Water Loss/Gain report
2. IEPA School and Childcare Facility Lead sampling sites – Due 12/31/2026.
3. Approval to fix leak at the Bellm standpipe.

Motion made by Penny Zimmerman to approve Cady Aqua Store to repair the Bellm Standpipe. The motion was seconded by Cliff Behrmann and unanimously approved by the attending board.

4. Progress on meter replacement project
5. IEPA Lead and Copper Testing.
  - Where are we in the process of selecting twenty (20) new sample sites and gathering the required sampling for testing?
  - Submitted Sample Sites and ready for testing.
6. IEPA Operational Evaluation Level (OEL) Exceedance – Submitted 02/23/2026.
7. Follow-up to the upcoming EPA Risk and Resilience Assessment Plan Certification requirements due 6/30/2026, and the Emergency Response Plan due 12/31/2026.
  - One section completed.
  - Certop sending a copy to the office for our records.

#### **e. Office Report**

1. Consumption Usage Report
2. Top Customers by Consumption Report
3. No Consumption Report
4. The total number of ACH customers for March 2026 was 661. The March ACH deposit was \$52,577.82 on March 19, 2026.
5. The February credit card processing statement from Paystar indicates TTWD received 126 transactions totaling \$12,291.20 in payments.

#### **7. Old Business – Nothing Currently**

#### **8. New Business**

1. Comparison of SLM and Certop readings

The next meeting is Wednesday, April 29, at 7:00 PM at the TTWD Office 180 IL-160, Trenton, IL 62293.

Motion to adjourn made by Cliff Behrmann.

Meeting adjourned at 7:20PM.

Minutes taken by: Penny Zimmerman.